

4 Tips To Keep Office Computer Safe

Computer Safety

Update your Anti Virus Frequently

Anti Virus will download latest version of virus profile into database each time updated. This will safe office computer from latest virus attack.



Scan all the files before open

As you all know, virus will transfer into your computer from other resources / devices. Example: Network File Sharing, E-mail attachment, Thumb Drive, Back-Up Files, and other method as well. So please take precaution by scanning selected files

Back-Up at list 3 months once

Make it a habit of housekeeping your computer. Delete all unwanted files and back-up important files at different Partition, CD, External Hard Disk or Server File Sharing at list 3 months once.



Inform if your computer is infected

If your computer is infected by virus, please immediately stop Network File Sharing and inform the person in-charge to rectify and solve the problem

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